

MARCh PLAGIARISM POLICY

What is plagiarism? Plagiarism is presenting another person's ideas or words as if they are your own. You are not giving the person or author credit for their work. As stated in the handbook, plagiarism of any kind will not be tolerated. Students who plagiarize will receive the following consequences: The student will receive a demerit for the first offense and will be asked to leave the class for a second offense. This policy will be per class/per school year.

Students who plagiarize in college will be asked to leave the university. Plagiarism is a serious offense. It is theft – when you plagiarize, you are stealing. With the advent of the internet, plagiarism is easier than ever. But, it is also easier to check for. Colleges may scan your papers and use computer programs to check for plagiarism. Don't even attempt to plagiarize! You do not want to ruin your academic career.

The following is taken from *Write for College* by Writer's Inc.

Guidelines for Avoiding Plagiarism

What to do:

- Indicate clearly when you use anything from another writer's work, even if only a phrase or single key word, by using quotation marks.
- When summarizing or paraphrasing, distinguish clearly where the ideas of others end and your own comments begin.
- When using a writer's idea, credit the author by name and also cite their work in which you found the idea.
- Provide a new citation when using additional information from a previously cited work.
- Err on the side of caution by giving credit whenever you suspect you are using information, other than general knowledge, from a source.

What not to do:

- Do not use facts, details, or ideas from a source without indicating in some way that you are doing so.
- Do not confuse your own ideas with others' ideas discovered during your research. Even if your idea resembles another writer's, you must credit that writer and the work in which the idea is shared.

I have read and understand the plagiarism policy.

Signature: _____

Date: _____

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name: _____ Class _____